



Two of our community's most trusted charitable organizations have banded together to create, manage, grow and effectively employ the Wabash Valley COVID-19 Emergency Relief Fund. More information on the fund can be found at uwwv.org/covid.

▶ **Fund Mission**

To assist service provider organizations helping individuals and families with immediate COVID-19-related financial needs not covered by government programs or other traditional relief sources.

▶ **Eligibility for COVID-19 Relief Funds**

Payments will not be made directly to individuals or families requesting financial assistance. The fund can provide financial assistance to non-profits, healthcare, education, business, law enforcement, emergency management or other organizations that either:

- a) provide financial assistance in the form of food, shelter, clothing or any arising needs or financial aid to individuals, or
- b) organizations with financial or supply-based needs created by the COVID-19 pandemic

▶ **Fund Disbursements**

All requests will be prioritized and funded based upon up-to-date community needs assessments. Each organization may apply for a maximum of \$5,000 and reapply for additional funds two weeks after they receive fund disbursement. Requests will be reviewed and disbursements made at least weekly after approval by a Grant Steering Committee selected and approved by UWWV and WVCF Boards. Committee membership includes seven (7) community volunteers and staff from both organizations experienced in fund allocation and grant management. Funding decisions will be based on community needs, funds remaining in the relief fund and other pending requests.

▶ **Fund Application**

Request for funding will be through a simple process. The application should be less than one page, include the below information, and emailed to covid19fund@uwwv.org upon completion.

- Date: *(requests to be considered in order)*
- Name of Organization:
- EIN # and/or IRS Status:
- Contact Information: Name/Address/Phone/Email *(check disbursement requirements)*
- Request Amount: *(maximum of \$5K per request)*
- Funding Period: *(what anticipated time period does the funding cover)*
- State the Nature of the Request: *(identify exactly what you propose to do with the funds; vague requests will receive less consideration; as best possible justify the need for such funding with data comparison vs normal operations)*