# SERVE THE VALLEY

Volunteers from around the community join local non-profit organizations to work on one-time projects. Serve the Valley is a unique oportunity for an organization to market their work to the community, establish relationships with local businessess, and strengthen volunteers' awareness of your mission.

**SCHEDULE FOR THE DAY**
Volunteer breakfast: 7:30am – 8:15am
Volunteers arrive at site: 8:30am
Project completion: 12:00pm
Exceptions for projects at different times can be made.

Please post and share information on your social media channels. UWWV will take care of contacting media. They may in turn contact you about covering the event at your site.

**PROJECT DATES ARE DUE:**
Organizations **MUST REGISTER** their project by May 9 in order to participate.

Participants are welcome from all non-profit organizations in the **6 county UWWV service area** *(Clay, Parke, Sullivan, Vermillion, and Vigo counties in Indiana and Clark county in Illinois)*

Your agency can have **several project options** for different groups of people to select and complete.

If it would be dangerous for a volunteer to do --**let's not do it.**

*Be creative and think outside the box.* Don't be afraid to ask for projects with special skills like computer networking, construction, or even health related. We can work to match up talented *(certified!)* people with your projects.

Your organization is responsible to provide supplies for the project. *All submissions will be considered.*

Serve the Valley will **NOT BE** cancelled due to weather. Each organization is responsible for making inclement weather plans.

Family Friendly events give opportunities for **pre-school to 5th grade kids** to serve with their parents.

**UNITED WAY**
Wabash Valley

**REGISTER**
**YOUR PROJECT AT**
*uwwv.org/serve-the-valley*

# PROJECT IDEAS

## ARTS AND CRAFTS

- Create bulletin boards
- Paint a T-shirt/have a picnic with clients
- Art projects with youth

## BUILDING

- Build shelves, bookcases, picnic tables
- Repair porch/window screens
- Build wheel-chair ramps
- Build a playground/sandbox/picnic area for kids
- Build storage areas for supplies

## ORGANIZATIONAL

- Create newsletters/brochures/posters
- Create mailing list/database of donors
- Put together/deliver thank you packages
- Create thank you cards

## CLEANING

- Clean office areas & furniture
- Sort & organize closets/display areas
- Caulk and wash windows
- Clean out a storage shed or garage
- Pressure wash

## PAINTING

- Paint the inside or outside of a building
- Paint a porch or window sills
- Paint murals on walls of organization

## LANDSCAPING/GARDENING

- Spruce-up a playground
- Weed, trim trees & bushes, plant flowers
- Landscape a park

## PROGRAM FOCUSED
### (CHILDREN, YOUTH, SENIORS)

- Assist with program activities
- Play bingo/Sponsor a cake & ice cream party at a nursing home/Senior Center
- Offer a service (i.e. a seminar on debt or stress management, a discussion on women's issues)

## MISCELLANEOUS

- Host a party or other outing with clients
- Prepare a mailing or packets for an organization
- Host Make-over Party/fashion show for senior's or girls
- General Office Help
- Install carbon dioxide/smoke/fire detectors
- Sort food/clothing in a food/clothing bank
- Assemble care packages/ hygiene kits

# WHAT DO WE HAVE TO DO TO PARTICIPATE?

☑ Come up with an awesome project and complete the Project Registration form at **uwwv.org/serve-the-valley**

☑ Have **someone greet volunteers** and take five minutes to tell them what is great about your organization

☑ Provide restroom facilities, first aid kit, and water to all volunteers

☑ **Provide all necessary materials needed** to complete project(s) or ask for help in gathering supplies

☑ Have a **project leader available** on the day of the event to give clear instructions on what is needed to be done for the project and answer questions

☑ Have **volunteers complete sign in form and photo release** provided by Serve the Valley team

☑ We encourage organization staff participation in the project. This will allow for more interaction and participation from your volunteers.

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