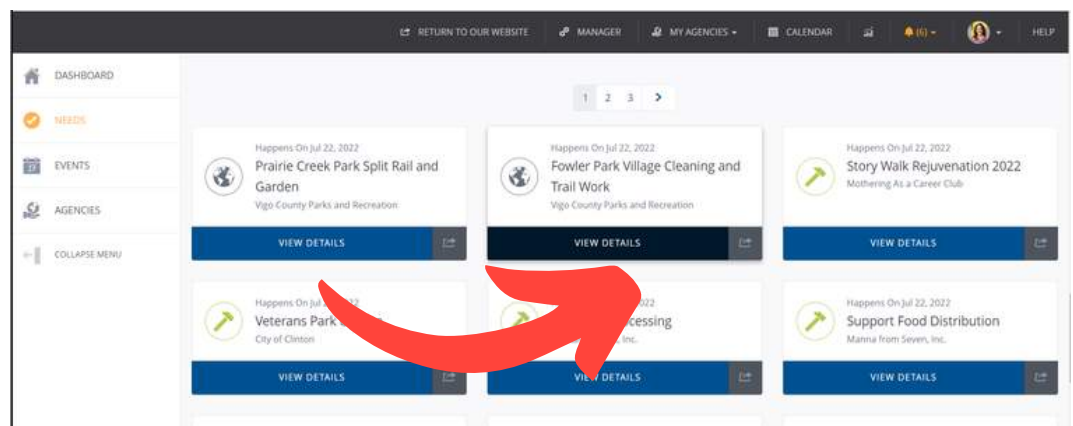


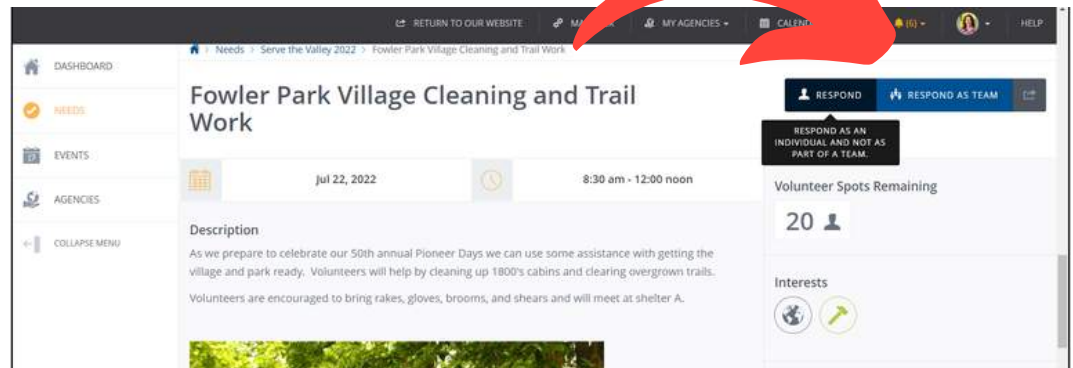


Volunteer Sign-Up Guide

Select a volunteer need to learn more.



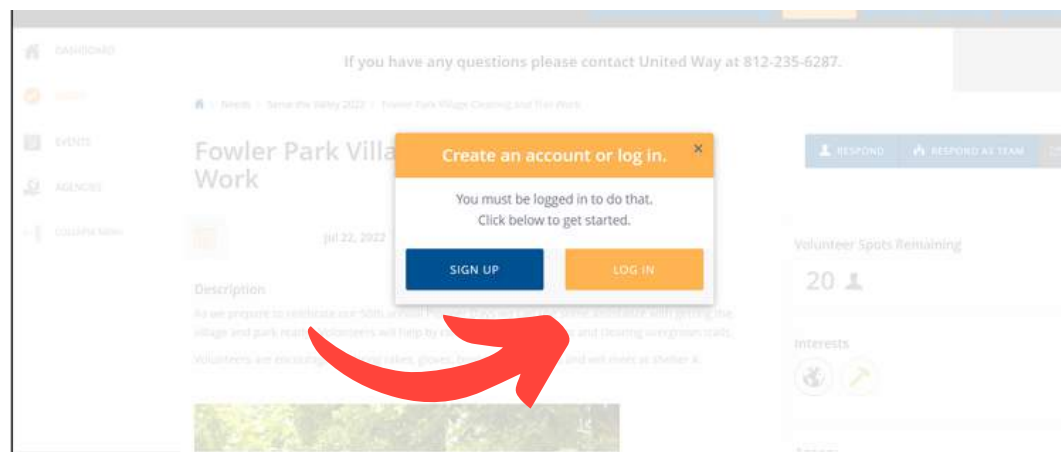
Once you find a need to sign up for you will respond.



You can respond as an individual or a team (2+).

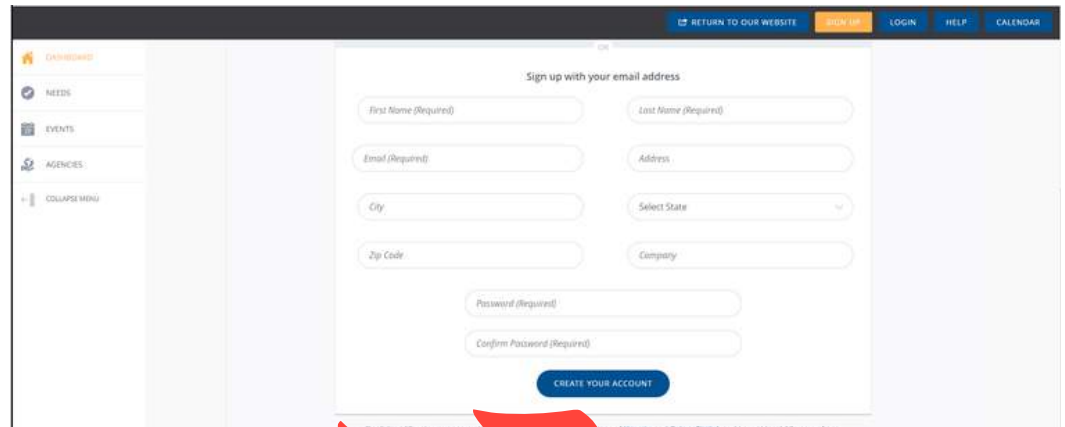
Individual Response

You will need to sign-up for the site or log-in if you already have an account.



Individual Response

For a new account fill in the required info and hit Create.

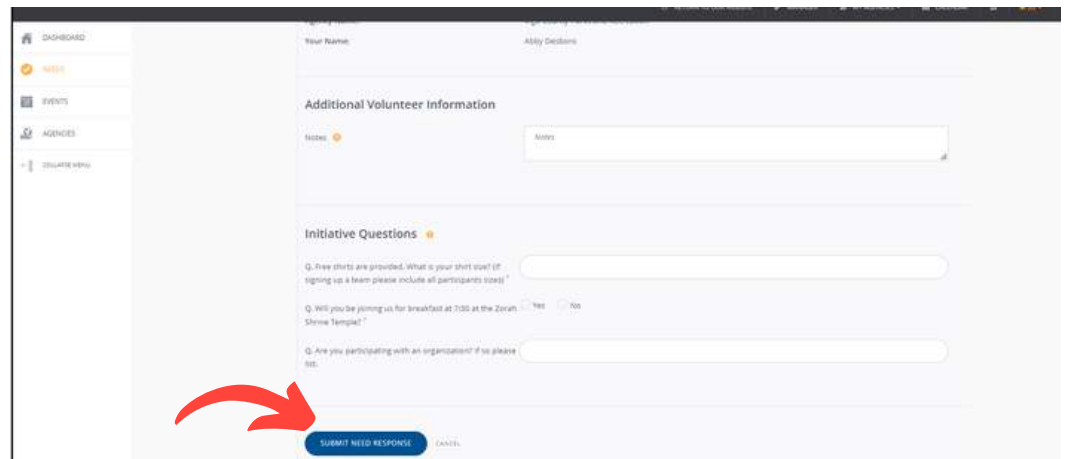


A screenshot of a web application's account creation page. The page has a dark header with links for 'RETURN TO OUR WEBSITE', 'SIGN UP', 'LOGIN', 'HELP', and 'CALENDAR'. A left sidebar contains 'DASHBOARD', 'NEEDS', 'EVENTS', 'AGENCIES', and 'COLLAPSE MENU'. The main content area is titled 'Sign up with your email address' and contains several input fields: 'First Name (Required)', 'Last Name (Required)', 'Email (Required)', 'Address', 'City', 'Select State', 'Zip Code', 'Company', 'Password (Required)', and 'Confirm Password (Required)'. A blue button labeled 'CREATE YOUR ACCOUNT' is at the bottom. A red arrow points from the bottom of the form towards the next screenshot.

Individual Response

Fill out the initiative questions and hit submit!

ALL DONE!



A screenshot of a web application's 'Additional Volunteer Information' form. The page has a dark header with 'RETURN TO OUR WEBSITE', 'AGENCIES', and 'CALENDAR'. A left sidebar contains 'DASHBOARD', 'NEEDS', 'EVENTS', 'AGENCIES', and 'COLLAPSE MENU'. The main content area is titled 'Additional Volunteer Information' and contains a 'Notes' text area, 'Initiative Questions', and a 'SUBMIT NEED RESPONSE' button. The questions are: 'Q. Tree shirts are provided. What is your shirt size? (If signing up a team please include all participants size)', 'Q. Will you be joining us for breakfast at 7:00 at the Zorah Shrine Temple?', and 'Q. Are you participating with an organization? if so please list.' A red arrow points to the 'SUBMIT NEED RESPONSE' button.

Team Response

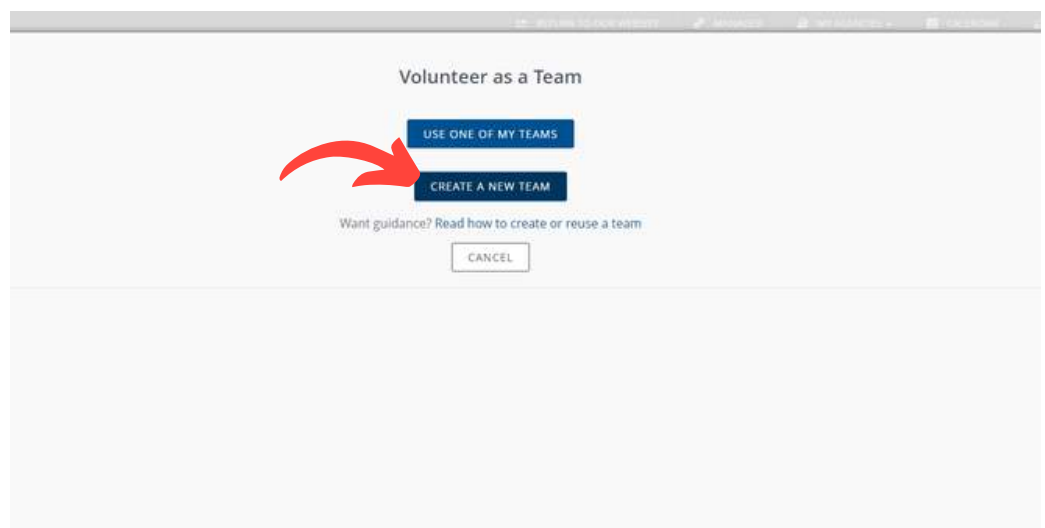
To reply for 2+ people use this option.



A screenshot of a web application's event page for 'Fowler Park Village Cleaning and Trail Work'. The page has a dark header with 'RETURN TO OUR WEBSITE', 'AGENCIES', and 'CALENDAR'. A left sidebar contains 'DASHBOARD', 'NEEDS', 'EVENTS', 'AGENCIES', and 'COLLAPSE MENU'. The main content area shows the event details: 'Fowler Park Village Cleaning and Trail Work', 'Jul 22, 2022', '8:30 am - 12:00 noon', and a description. There are two buttons: 'RESPOND' and 'RESPOND AS TEAM'. A red arrow points to the 'RESPOND AS TEAM' button. A tooltip is visible over the 'RESPOND AS TEAM' button, stating: 'RESPOND AS A TEAM: ONCE YOU'VE NAMED YOUR TEAM AND DESIGNATED A TEAM LEADER, YOU CAN RESERVE SPOTS AND ADD TEAM MEMBERS.' Below the event details is a photo of a log cabin and a description of the event. The agency is listed as 'Vigo County Parks and Recreation'.

Team Response

Select Create a New Team



A screenshot of a web application's 'Volunteer as a Team' selection screen. The page has a dark header with 'RETURN TO OUR WEBSITE', 'AGENCIES', and 'CALENDAR'. A left sidebar contains 'DASHBOARD', 'NEEDS', 'EVENTS', 'AGENCIES', and 'COLLAPSE MENU'. The main content area is titled 'Volunteer as a Team' and contains two buttons: 'USE ONE OF MY TEAMS' and 'CREATE A NEW TEAM'. A red arrow points to the 'CREATE A NEW TEAM' button. Below the buttons is a link: 'Want guidance? Read how to create or reuse a team' and a 'CANCEL' button.

Team Response

Create a team name.

If you are volunteering select Add Me.

If you are signing up others only skip this step.

Team Response

Check the leader box.

Click yellow triangle to answer shirt size and breakfast questions.

Team Response

If you want to list other volunteers names select Add Volunteer.

Team Response

Fill in required info and click Add Team Member.

If you do not know shirt size type TBD.
Email shirt sizes to adesboro@uwwv.org

Build Your Team
Want guidance? Read how to create a team

Team Name *

ADD ME ADD VOLUNTEER ADD FROM A USER GROUP

How big is my team now?
How big can my team be for this need? 20

Add new team members. Add new team members as needed.
Check by a name to select one or more team leaders.

LEADER	FIRST NAME	LAST NAME	EMAIL	QUESTIONS	REMOVE
--------	------------	-----------	-------	-----------	--------

Reserve Additional Slots: 0

FINISH GO BACK

Build Your Team
Want guidance? Read how to create a team

Team Name * UWWV

ADD ME ADD VOLUNTEER ADD FROM A USER GROUP

How big is my team now?
How big can my team be for this need? 20

Add new team members.
Check by a name to select one or more team leaders.

LEADER	FIRST NAME	LAST NAME	EMAIL	QUESTIONS	REMOVE
<input checked="" type="checkbox"/>	Abby	Desboro	adesboro@uwwv.org	🚩	✕

SHOWING 1 OF 1 ENTRIES PREVIOUS 1 NEXT

Reserve Additional Slots: 0

FINISH GO BACK

Build Your Team
Want guidance? Read how to create a team

Team Name * UWWV

ADD ME ADD VOLUNTEER ADD FROM A USER GROUP

How big is my team now?
How big can my team be for this need? 20

Add new team members.
Check by a name to select one or more team leaders.

LEADER	FIRST NAME	LAST NAME	EMAIL	QUESTIONS	REMOVE
<input checked="" type="checkbox"/>	Abby	Desboro	adesboro@uwwv.org	🚩	✕

SHOWING 1 TO 1 OF 1 ENTRIES PREVIOUS 1 NEXT

Build Your Team
Want guidance? Read how to create a team

Team Name *

ADD ME ADD VOLUNTEER ADD FROM A USER GROUP

How big is my team now?
How big can my team be for this need? 20

Email

First Name (Required)

Last Name (Required)

Q. Free shirts are provided. What is your shirt size? (if signing up a team please include all participants sizes) *

Q. Will you be joining us for breakfast at 7:30 at the Zorah Shrine Temple? * Yes No

Q. Are you participating with an organization? If so please list.

ADD TEAM MEMBER CANCEL

volunteers are encouraged to bring caps, gloves, boots, and shoes and will meet at shrine at 7:00am

Team Response

To skip listing all volunteers select the reserve additional spots for those not listed above on the team.

For shirt sizes just list sizes and quantity under a listed team members questions.

The screenshot shows the 'Build Your Team' form with the team name 'UWVV'. A dropdown menu is open over the 'Reserve Additional Slots' field, showing a list of numbers from 0 to 19. A red arrow points to the number 0. The table below lists team members with columns for LEADER, FIRST NAME, LAST NAME, EMAIL, QUESTIONS, and REMOVE. Two members, Abby Desboro and Danielle Isbell, are listed. The 'FINISH' button is highlighted with a red arrow.

Team Response

When all set click Finish to submit your registration.

The screenshot shows the 'Build Your Team' form with the team name 'UWVV'. The 'Reserve Additional Slots' dropdown is now set to 2. The 'FINISH' button is highlighted with a red arrow.

Team Response

To update your team - add/remove members or slots, change/add shirt sizes, or update breakfast RSVP click your profile and select My Teams.

The screenshot shows the United Way of the Wabash Valley dashboard. A navigation menu on the right includes 'VIEW PROFILE', 'EDIT PROFILE', 'TRACK HOURS', 'VOLUNTEER SCHEDULE', 'QUALIFICATIONS', 'MY FILES', 'NEED RESPONSES', 'MY TEAMS', 'MY USER GROUPS', 'INBOX', and 'LOGOUT'. A red arrow points to the 'MY TEAMS' option. The main content area features a 'VOLUNTEER Wabash Valley' banner and a 'Serve the Valley 2022' event card for July 22nd from 8:30 am to 12 noon.