

CONFLICT OF INTEREST STATEMENT
For United Way of the Wabash Valley

Statement of Policy with Respect to
Conflicts of Interest and Potential Conflicts of Interest

It shall be the policy of the United Way of the Wabash Valley, Inc., to avoid conflicts of interest and potential conflicts of interests on the part of its Board of Directors, its committees, its employees, and its staff. In order to avoid conflicts of interest and potential conflicts of interest, the following shall be the policy of the United Way of the Wabash Valley:

- I. No member of the Board of Directors, officers, committees, employees, or staff of United Way of the Wabash Valley, Inc., shall knowingly take any action or make any statement intended to influence the conduct of United Way of the Wabash Valley in such a way as to confer any material benefit on such member or on any firm, corporation, organization or agency in which he/she has a significant interest such as partner, holder, officer, employee, director, advisory board member, or spouse thereof.
 - A. Any duality of interest, possible conflict of interest or interrelationship between governing bodies or committees of United Way of the Wabash Valley and any participating agencies on the part of any such member shall be disclosed to the Board of Directors and made a matter of record through an annual procedure and shall be disclosed at the meeting of the Board or committees when the interest becomes a matter of action.
 - B. Any such member who is aware of duality of interest on any matter shall not vote or use his/her personal influence on the matter. In a particularly sensitive matter the Board member may choose to excuse him or herself from the meeting. The minutes of the meeting shall reflect that a disclosure was made and the member abstained from voting.
 - C. Persons with a conflict of interest should not actively lobby on behalf of an agency, but can clarify a discussion if their information is knowledge based, but not opinion based.
- II. The president of United Way of the Wabash Valley shall be responsible for appointing volunteers to functions and committees with due consideration of avoiding potential conflicts of interest and for making the determinations of appropriate volunteer involvement as a result of the potential conflict consistent with these policies.
- III. Subsequent to the adoption of these policies, no member of the governing body or advisory body of any participating agency, shall prior to his/her resignation from such board, serve as a member of any review panel assigned to review the budget of the participating agency.
- IV. No employee of United Way of the Wabash Valley shall serve on the governing body or advisory board of any participating agency.
- V. Any new member will be advised of this policy prior to accepting the duties of his/her position.

Adopted by United Way Board action October 3, 1995.

Name: _____

Date: _____

(My signature confirms that I will abide by the above mentioned Conflict of Interest Statement)